



FIRE & RESCUE SERVICE

KEMPSTON FIRE STATION

**COMMUNITY SAFETY PLAN
2010 - 2011**

SOUTHFIELDS ROAD, KEMPSTON

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PREVENTING

PROTECTING

RESPONDING

Introduction

Bedfordshire and Luton Fire and Rescue Service is committed to making our communities safer and to achieve this has set out the following priorities for 2009/10:

- Safer Homes and Roads.
- Helping Young People.
- Operational Safety and Training.

This station plan, and the action plans that will be undertaken by the watches on the station, all underpin these level 1 priorities and will drive down risk to keep our communities safe in their homes and on the roads, will help young people in their lives through positive engagement with the Fire and Rescue Service and will protect our workforce through the provision of increased operational training to enhance working practices.

Service Aims

- To maximise the safety of our communities by whatever means possible
- To deliver a modern, well-managed and effective fire and rescue service of which we can all be proud

Vision for Kempston Community Fire Station

Personnel serving at Kempston Community Fire Station will strive to provide a service to the communities that:

- Meets the needs of the community for prevention, protection and response.
- Responds readily in a professional and safe manner when needed.
- Provides outstanding value for money.
- Is second to none.

If these are achieved this will deliver the service's vision of "In Sight of Excellence" in the station area.

Our Values

All of our work is underpinned by our core Fire and Rescue Service values of diversity, fairness and dignity, equality, continuous improvement and service to the community.

The Bedfordshire and Luton Fire and Rescue Service values diversity, and policies and procedures are in place to ensure that we meet the needs of the community in the delivery of our services.

As an employer the service has a duty to provide a safe and fair workplace where all members of staff are valued, and must maintain, and where possible, enhance these standards and look at ways we can remove unjustifiable barriers to employment, career progression and personal development.

Risk Reduction – An Integrated Approach

Responding to fires and other emergencies is one part of an integrated approach to managing the risk from fire and other emergencies in the community. A truly integrated approach recognises that effectively managing risk in the community involves proactively taking measures to prevent fires and other emergencies happening in the first place, and mitigating the effects if they do occur.

Put simply:

- PREVENT – Fires and other emergencies from occurring
- PROTECT – People from fires that occur
- RESPOND – To rescue people at risk and to contain and deal with the fires and other emergencies that will always occur, and to prevent further risk.

A broad range of activities are undertaken to manage the risk in the community with the aim of either changing people's behaviour, the environment in which they live or, where necessary, both.

Demographics and Targeting – Customer Insight

Effectively targeting our resources to reduce risk involves looking at the factors within the population that put people at a higher risk from fire. This year, we will be using the Mosaic Customer Insight toolkit to effectively target our activity. This toolkit overlays lifestyle and other social data gathered from a wide range of sources, with the service's fire and emergency data, to assess fire risk throughout the community down to household level.

The Home Fire Safety Check (hfsc) will continue to be the principle means of fire risk reduction in the home. This will be supplemented by other initiatives and by partnership working where necessary.

The mosaic toolkit will be used for identifying and prioritising this year's home fire safety check strategy. Direct home approach will be adopted as the method for carrying out hfsc's. Mosaic will identify priority areas, the watches will work together, targeting one area at a time. The toolkit can also identify occupancy factors. Station personnel will use this for planning their cfs activities and hfsc's. This will ensure the target groups are reached through the most appropriate method, taking into account the diversity of the area we serve.

This year the number of HFSC's carried out by station personnel will increase by 100% over last year. Each watch will complete 20 hfsc's per month.

A further factor to be considered is proximity to a fire station, where those living outside a predetermined attendance time for a fire appliance will be at greater risk from fire and so will receive additional fire prevention activity. These will be viewed through the mosaic toolkit to ensure high fire risk areas are tackled in the first instance. High risk areas of villages will be addressed as a priority.

HFSC card referrals will be completed by the retained section. This will free up the wholetime watches to carry out cold calling at varying times of the day, taking into account occupancy type detailed in the mosaic toolkit. The retained section will be responsible for planning a programme to complete all card referrals at times suitable for both the occupants and the section itself.

Risk Reduction by Tackling the Common Causes of Fire

The causes of fires in the home can be grouped into two broad categories; accidental and deliberate. The Mosaic toolkit can also be used to tailor campaigns to target specific causes of fire in different parts of the community.

The most common causes of accidental fires in the home are:

- Cooking.
- Disposal of smoking materials.
- Electrical.
- Candles.

Deliberate fires are set for a number of reasons including:

- Fire-play by children and young people.
- Anti-social behaviour.
- Financial gain e.g. insurance claims.
- To cover evidence of another crime.
- A psychological fascination with fire.
- Crime where the motive is to cause damage to property or loss of life.

The Watch action plans will address specifically the causes of accidental fires and will address arson reactively.

Partnership Working

The social and economic profile of the areas in our community most at risk from fire mirror those that are the most at risk from other hazards in society, with particular regard to health and crime. This has the effect that a number of agencies e.g. health workers and police, are working in the same areas and in some cases duplicating work with already scarce resources. By working in partnership with other agencies, resources, including skills and expertise in particular fields, can be pooled to make the work far more effective and efficient for all the agencies concerned.

We will actively be seeking partners to work with to address either short-term specific issues or longer term strategies.

Risk Reduction through Making Roads Safer

The Bedfordshire and Luton Casualty Reduction Partnership of which the Bedfordshire and Luton Fire and Rescue Service is a key partner, has identified four safety themes for targeting road safety initiatives. These are:

- Reducing speeds.
- The wearing of seat belts.
- Young drivers.
- Drink driving.

Station-based initiatives will be developed and initiated throughout the year in support of the above themes and the service's priority of safer roads. The primary focus of station-based initiatives will be the changing of driver attitudes and behaviour towards safer driving.

In addition, we will campaign with local partners to address known accident 'black spots' to achieve a safer driving environment.

Consultation

Consultation is vital in ensuring that we remain customer-focused and responsive to the needs of the communities we serve. This involves consulting widely on our plans and also obtaining feedback on the service we provide. This year, station personnel will carry out consultation exercises at all type of activities where the opportunity arises.

Support Activity

In addition to the activities set out in the action plans appended to this station plan, a range of other activities will be undertaken by Kempston Community Fire Station personnel in support of other internal and external partners, where they are working towards the service's aims:

- Work with partners to remove abandoned vehicles in risk areas.
- Work with partners to remove rubbish and identify other arson hazards.
- Refer and support the fitting of arson-proof letterboxes.
- Involvement in local 'Street Safe' campaigns.
- Investigate the causes of all fires to support quality data and action.
- Collaborate on local initiatives with the Casualty Reduction Partnership.
- Support the Road Risk Advisory Unit Bikeability and Xcellerate initiatives.
- Work to support 'Firebreak' scheme in collaboration with CFS Team and local partners.
- Explore local community initiatives to engage with young people including NEETs and Bedford College Public Services Course.
- Support theatre performance-based education initiatives at local schools.
- Continue engagement with Duke of Edinburgh, Prince's Trust and other Youth Groups e.g. Scouts.
- Deliver a fire awareness programme to all schools at Key Stage 1.

Planning

A planning process for next year's station plan and activity has been included in the action plan appended to this station plan. This will ensure that the lessons learned this year are taken forward in future plans to support the review element of risk management and ensure continuous improvement.

Evaluation

To ensure that our activity has the maximum impact, this year we will be running the service's newly developed evaluation tool-kit on every initiative undertaken. Watch commanders will be responsible for evaluating watch events.

Risk Reduction through the Regulatory Reform (Fire Safety) Order 2005

The principle risk reduction tool that will be employed by personnel at Kempston Fire Station to protect people at work, leisure and in places of public assembly is the Regulatory Reform (Fire Safety) Order 2005 audit. Station personnel will audit premises in support of the service's risk-based audit policy and procedure. In addition, this year, station personnel will carry out activities in support of the Services Small Businesses advocacy.

Operational safety and training.

Operational training and safety is a priority as stated in the service community risk management plan. Training will form a key part of station activity. Watches are to maintain their competencies and record this through the use of PDR Pro. Watch officers will be responsible for ensuring this is carried out correctly and to a high standard. Training will be carried out both on and off the station premises.

Kempston station will organise at least one significant exercise per watch / retained section, per quarter. These exercises will involve the station's very high and high risk premises. This will enable the operational procedures, command and control, equipment and training to be evaluated, and test the adequacy of the site risk plan.

A 72d inspection plan will be implemented to ensure that station personnel are familiar with the risks present within the station ground.

The retained section will train on a regular basis with the wholetime watches (at least twice/month). This will ensure we maximise training outcomes and enhance working relationships between the retained section and wholetime watches.

The performance management tool – PB Views will be used to interrogate operational data to identify trends. IRS reporting will be fundamental in ensuring our incident data is up to date and accurate. Watch officers will ensure reports are completed at the first opportunity within maximum of 14 days.

Equality Impact Statement

It is Bedfordshire and Luton Fire and Rescue Authority's commitment to treat all members of our community and workforce, and those we work in partnership with, fairly and equitably.

This commitment covers all aspects of our work including provision of services to the community. Consequently, an equality impact assessment has been carried out on this document which is available on request from the Station Commander.

Therefore when deciding on where to focus our community safety activities we have compared the data available for accidental dwelling fires, along with relevant data associated with members of vulnerable groups within our Community. This helps us to build a picture of not only where fires have occurred historically but where national statistics predict fires are most likely to occur.

Reduction of Station Carbon Footprint

Environmental Protection

The service is aware of its responsibilities towards minimising the impact it has on the environment. The Community Risk Management Plan refers to ways in which this will be achieved over the next few years, and also to our community risks of flooding and protecting sites of special scientific interest. This year's budget includes £190,000 to replace boilers and make environmental improvements at a number of service premises.

We have carried out ecological surveys of each of our premises to identify the presence of any protected species, and the potential for improving the premises to encourage or support wildlife. We have also carried out a tree survey, to identify all the different species of trees and their health, on each of our premises. These reports are available on the Service website.

We have carried out a service-wide 'compliance audit' of environmental management systems and will implement the recommendations contained in the report as soon as possible.

We have also carried out a carbon footprint analysis of all of our premises in conjunction with the Carbon Trust. This identified a range of initiatives to reduce our carbon footprint, which are in the process of being implemented.

Following an energy consumption survey of all our premises, energy reduction measures are now being rolled out, which include the lagging of heating systems, improving building insulation, the installation of the latest energy efficient boilers, tamper-proof temperature controls, low energy lighting installation, the use (where possible) of solar heating and the installation of PowerPerfactor devices where energy demands make this economical and effective. We have installed a Combined Heat Power (CHP) unit at Dunstable Fire Station and will evaluate the results of its effectiveness to consider further installations at other locations.

Targets are being set in a revised environmental strategy for the reduction of carbon dioxide emissions, and a new environmental policy will identify how these targets will be met.

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We have improved our recycling to reduce landfill waste by the use of an approved recycling waste contractor, who collects and sorts all of our waste and provides periodic reports on our performance. We will be reviewing how we procure goods and services to ensure they are as environmentally friendly as possible.

One of the main ways we can reduce our impact on the environment is by changing culture. We monitor our energy usage at a local level and encourage people to turn off lights and other uses of energy (heating, computers etc...) when not needed. This year we will set up a group of 'Environmental Champions' with at least one person at each of our premises, to encourage others to reduce the consumption of energy and the production of waste, together with the creation and implementation of local initiatives to meet the service targets.

Operationally, we work closely with the Environment Agency who provides us with environmental protection equipment on every fire engine, and additionally, a supply of specialist equipment for our Operational Support Unit and Emergency Response Unit. We also have 6 specialist Hazardous Materials Environmental Protection Officers (HMEPO's) who provide support and advice at operational incidents to minimise the damage to the environment through our fire fighting and other operational activities.

In the next year we will set specific targets for each location, monitor compliance with legislation and achievement of targets through station audits, and implement a new environmental management system designed to adopt the best practice contained in ISO 1400.

Appendix A

Watch Schedule 2010/2011

| WATCH | QUARTER 1 Apr - Jun | QUARTER 2 July - Sept | QUARTER 3 Oct – Dec | QUARTER 4 Jan - Mar |
|-----------------|---|---|---|---|
| RED | HFSC Mosaic Legislative Fire Safety Hot Strikes High Risk Exercise Risk Inspections Operational Training Gypsy and Traveller Awareness Month | HFSC Mosaic Legislative Fire Safety Hot Strikes High Risk Exercise Risk Inspections Operational Training Bus Safety | HFSC Mosaic Legislative Fire Safety Hot Strikes High Risk Exercise Risk Inspections Operational Training Older Persons Day (1st October) Student Accommodation – Fresher's | HFSC Mosaic Legislative Fire Safety Hot Strikes High Risk Exercise Risk Inspections Operational Training National Chip Week |
| BLUE | HFSC Mosaic Legislative Fire Safety Hot Strikes High Risk Exercise Risk Inspections Operational Training Summer Drink Drive | HFSC Mosaic Legislative Fire Safety Hot Strikes High Risk Exercise Risk Inspections Operational Training Xcellerate | HFSC Mosaic Legislative Fire Safety Hot Strikes High Risk Exercise Risk Inspections Operational Training Winter/Christmas Campaign | HFSC Mosaic Legislative Fire Safety Hot Strikes High Risk Exercise Risk Inspections Operational Training Drugs and Alcohol |
| WHITE | HFSC Mosaic Legislative Fire Safety Hot Strikes High Risk Exercise Risk Inspections Operational Training Motorcycle Safety | HFSC Mosaic Legislative Fire Safety Hot Strikes High Risk Exercise Risk Inspections Operational Training Bedford River Festival (16th & 17th July) | HFSC Mosaic Legislative Fire Safety Hot Strikes High Risk Exercise Risk Inspections Operational Training Diwali (5th November) National Schools Fire Safety Day (13th October) | HFSC Mosaic Legislative Fire Safety Hot Strikes High Risk Exercise Risk Inspections Operational Training English as a Second Language |
| GREEN | HFSC Mosaic Legislative Fire Safety Hot Strikes High Risk Exercise Risk Inspections Operational Training Deaf Awareness Week (3rd – 9th May) | HFSC Mosaic Legislative Fire Safety Hot Strikes High Risk Exercise Risk Inspections Operational Training Summer Fire Safety | HFSC Mosaic Legislative Fire Safety Hot Strikes High Risk Exercise Risk Inspections Operational Training Winter/Christmas Drink Drive | HFSC Mosaic Legislative Fire Safety Hot Strikes High Risk Exercise Risk Inspections Operational Training Smoking (No Smoking Day) Xcellerate |
| RETAINED | HFSC Referral Cards Hot Strikes High Risk Exercise Risk Inspections To support watch based cfs initiatives | HFSC Referral cards Hot Strikes High Risk Exercise Risk Inspections Bedford River Festival (16th & 17th July) To support watch based cfs initiatives | HFSC Referral Cards Hot Strikes High Risk Exercise Risk Inspections To support watch based cfs initiatives | HFSC Referral Cards Hot Strikes High Risk Exercise Risk Inspections To support watch based cfs initiatives |

BEDFORDSHIRE AND LUTON FIRE AND RESCUE SERVICE
KEMPSTON FIRE STATION COMMUNITY SAFETY PLAN

Appendix B

Action Plan 2010/11

| Level 1 Priority | What | Who | When | Outcome |
|--|--|---------------------|------------------------------------|---|
| Training for Safety | Carry out a review of the station 7 2 d programme | WM White StnC | Qtr 1 | A new and comprehensive programme of 7 2 d visits programmed for all relevant personnel. |
| | Carry out quarterly exercises at high risk premises. | All managers | Qtr 1,2,3,4 | Significant improvement in quality of risk information and tactical plans for the fire-ground. |
| | Audit station training records on PDR Pro | All managers | Monthly | To identify that training on all risks has been undertaken by station personnel. |
| Safer Homes and Roads | Undertake Home Fire Safety Checks in geographical target areas and ensure that every home has at least one smoke detector fitted | Watch/Crew Managers | Each Quarter Monthly | 60 HFSCs per qtr per Watch. |
| | Undertake community safety initiatives in geographical areas outside of the service's response standard time. | Watch/Crew Managers | Each quarter as per Watch schedule | Reduction of fire risk in areas outside of the service's response standard time. |
| Safer Homes and Roads | Undertake a community safety initiative in support of child bus safety. | WM Red | Qtr 2 | Risk reduction through education of school children working in partnership with authority road safety advisors. |
| Working with Children and Young People | Undertake a community safety initiative targeting children and young people Xcellerate | WM Blue | Qtr 2 | Risk reduction by safety awareness and provision of a safer environment for young people and children. |
| | | WM Green | Qtr 4 | |

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| Level 1 Priority | What | Who | When | Outcome |
|-----------------------|---|---------------------------------|-------------------------|--|
| Safer Homes and Roads | Undertake a community safety initiative targeting older people in the community | WM Red WM Blue | Qtr3 Qtr3 | Risk reduction by increased fire safety awareness and provision of a safer environment for older people. |
| | Undertake a community safety initiative targeting those at risk due to drugs and/or alcohol | WM Blue WM Blue WM Green | Qtr 1 Qtr 4 Qtr 3 | Risk reduction by increased fire safety awareness and provision of a safer environment for those at risk due to drugs and/or alcohol. |
| | Undertake a community safety initiative in support of gypsy and traveller awareness month | WM Red | Qtr 1 | Risk reduction by increased fire safety awareness and provision of a safer environment for the gypsy and traveller communities. |
| | Undertake a community safety initiative targeting people with disabilities | WM Green | Qtr 1 | Risk reduction by increased fire safety awareness and provision of a safer environment for people with disabilities. |
| Safer Homes and Roads | Undertake a community safety initiative targeting kitchen fires to coincide with National Chip Week | WM Red | Qtr 4 | Risk reduction by increased community awareness of the risk from fires in the kitchen and a subsequent reduction in the numbers of such fires. |
| | Undertake a community safety initiative targeting people for whom English is a second language | WM White WM White | Qtr 4 Qtr 3 | Risk reduction by increased fire safety awareness and provision of a safer environment for people for whom English is a second language. |
| | Undertake a community safety initiative targeting smoking as a cause of fire | WM Green | Qtr4 | Risk reduction by increased community awareness of the risk from fires caused by smoking materials. |
| | Undertake initiatives to reduce deaths and injuries on the roads | WM White WM Green WM Blue | Qtr1 Qtr3 Qtr1 | Reduced risk on the roads from behavioural change from key at-risk road users. |

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| Level 1 Priority | What | Who | When | Outcome |
|--|---|-----------------------------|---|---|
| Safer Homes and Roads | Undertake an initiative in support of National Schools Fire Safety day | WM White | Qtr3 | Risk reduction by increased fire safety awareness in target schools. |
| Working with Children and Young People | Support the Student Brand Ambassadors campaign at Bedford University | WM Red | Qtr3 | Trained and informed Student Ambassadors for all University sleeping risks. |
| Safer Homes and Roads | Undertake a community safety initiative targeting the festival of Diwali | WM White | Qtr3 | Risk reduction by increased fire safety awareness and provision of a safer environment for people celebrating Diwali. |
| | Undertake a community safety initiative targeting risks during the Christmas period | WM Green WM Blue | Qtr3 Qtr 3 | Risk reduction by increased fire safety awareness and provision of a safer environment during the Christmas period. |
| Safer Homes and Roads | Undertake a hot-strike following every dwelling fire and selected other incidents | All WM's All CM's | Following every dwelling fire | HFSC's undertaken and smoke alarms fitted in a minimum of ten dwellings within vicinity of fire. |
| Safer Homes and Roads | Undertake arson reduction initiatives as identified by incidents | StnC All WMs All CM's | Following significant arson events or patterns of arson | Apprehension of offenders or reduction in repeat occurrences of arson. |
| | Thoroughly investigate all AFA actuations to ascertain cause and offer advice and/or guidance to occupier as required | All Managers | Following all non-fire AFA actuations | Reduction in 5% in AFA actuations. |
| | Complete IRS immediately | All managers | Immediately up to 14 days | Increase in Station incident data accuracy. |

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|---|---|-------------------|------------------------------|---|
| Safer Homes and Roads Working with Children and Young People | Identify partner organisations and work with local partners to identify and assist specific at-risk groups and draw up partnership agreements | StnC | Qtr1 Qtr2 Qtr3 Qtr4 | More effective working through involvement of partners. |
| Safer Homes and Roads Working with Children and Young People | Plan and run a Station Open Day specifically targeting key at-risk groups identified in Service Priorities | Station Personnel | Qtr2 | Generation of at least 100 HFSC referrals from at-risk groups and increased awareness of risk-reduction role of Fire and Rescue Service in the Community. |

| Planning | What | Who | When | Outcome |
|----------------------|--|------|------|--|
| Station Plan 2011/12 | Identify high risk geographical areas for Station Plan 2010/11 based on data for previous year | StnC | Qtr3 | Areas identified for geographical targeting. |
| | Publish draft plan based on service priorities, local priorities and incident data, following consultation with Station personnel. | StnC | Qtr3 | Draft Station Plan. |
| | External consultation on Station Plan 2010/11 | StnC | Qtr4 | Publish Final Station Plan 2011/12. |